

REPORT TO SHAREHOLDER COMMITTEE

Open		Would any decisions proposed:			
Any especially affected Wards	Mandatory/	Be entirely within Shareholder Committee powers to decide YES/NO			
	Discretionary /	Need to be recommendations to Council		YES/NO	
	Operational	Is it a Key Decision		YES/NO	
Lead Member: Cllr Alistair Beales E-mail: cllr.alistair.beales@west-norfolk.gov.uk		Other Cabinet Members consulted:			
		Other Members consulted:			
Lead Officer: Honor Howell – Corporate Governance Manager E-mail: honor.howell@west-norfolk.gov.uk		Other Officers consulted: Alexa Baker – Monitoring Officer			
Financial Implications YES/NO	Policy/ Personnel Implications YES/NO	Statutory Implications YES/NO	Equal Impact Assessment YES/NO If YES: Pre-screening/ Full Assessment	Risk Management Implications YES/NO	Environmental Considerations YES/NO

Date of meeting: 11 September 2024

APPOINTMENT OF DIRECTOR TO ALIVE MANAGEMENT LTD

Summary

Prior to the incorporation of Alive West Norfolk, the council’s sports and leisure facilities were managed by Alive Leisure, a Leisure Trust and Alive Management Ltd which provided the operational aspects of the service for Alive Leisure.

Alive Management Ltd remains a live company of the borough council, although currently dormant. Steps are now being taken to formally wind the company down and arrange for it to be struck off from Companies House.

Currently, there is only one Director for the company listed on Companies House. The Director is Debbie Gates, the former Executive Director who retired from the council in June 2024.

In order to complete the necessary work to formally close the company, permission is sought from the Shareholder Committee to appoint a further company director to Alive Management Ltd to provide resilience whilst the actions are carried out.

Recommendation

That an existing council officer is identified and appointed as a Director of Alive Management Ltd whilst the company is formally wound up.

Reason for Decision

Although the Articles of Association for Alive Management Ltd stipulate a minimum of one Director, it is deemed to be prudent to appoint an existing member of staff as a director.

1 Background

- 1.1 Prior to the incorporation of Alive West Norfolk, the council's sports and leisure facilities were managed by Alive Leisure, a Leisure Trust and Alive Management Ltd which provided the operational aspects of the service for Alive Leisure.
- 1.2 Alive Management Ltd remains a live company of the borough council, although currently dormant. Steps are now being taken to formally wind the company down and arrange for it to be struck off from Companies House.
- 1.3 Alive Management Ltd Articles of Association state a requirement for a minimum of one Director to be appointed at all times. There is currently one Director appointed, Debbie Gates, a former Executive Director of the borough council who retired from the authority's employment in June 2024.

2 Options Considered

- 2.1 Although, in principle, Alive Management Ltd requires only one Director, that Director is no longer employed by the borough council. In order to ensure resilience and that Director input is received in a timely manner during the winding up process, an existing member of staff should be identified and appointed to the Alive Management Ltd Board of Directors.

3 Policy Implications

- 3.1 The appointment of Directors to the Boards of the council companies is a reserved matter for the Shareholder Committee.

4 Personnel Implications

- 4.1 There are no personnel implications. This is a short-term, unremunerated appointment.

5. Environmental Considerations

- 5.1 There are no Environmental Considerations.

6. Statutory Considerations

- 6.1 There are no statutory considerations.

7. Equality Impact Assessment (EIA)

7.1 Not applicable.

8. Risk Management Implications

8.1 Alive Management Ltd Articles of Association stipulate a minimum of one Director should be appointed at any time. However, it is agreed that a Director should be a current employee of the borough council.

9. Declarations of Interest / Dispensations Granted

9.1 None

10 Background Papers

10.1 None.